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| **Januar 2015** | | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** | **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** | **25** | **26** | **27** | **28** | **29** | **30** | **31** |
| **Intervall** | **Aufgabe:** | Do | Fr | Sa | So | Mo | Di | Mi | Do | Fr | Sa | So | Mo | Di | Mi | Do | Fr | Sa | So | Mo | Di | Mi | Do | Fr | Sa | So | Mo | Di | Mi | Do | Fr | Sa |
| alle 2 Tage | Kehren des Fußbodens in Verarbeitung |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| wöchentlich | Spinnweben und Staub entfernen |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 x wöchentlich | Nassreinigung des Bodens in Lager und Verarbeitung |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| monatlich | Reinigung der Fenster |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| alle 2 Tage | Entleeren der Mülleimer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| alle 2 Tage | Auffüllen des Toilettenpapierspenders |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| alle 2 Tage | Auffüllen des Papierhandtuchspenders |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| alle 2 Tage | Auffüllen des Handreinigungsmittel-behälters |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| alle 2 Tage | Reinigung & Desinfizieren der Sanitäranlagen (WC, Waschbecken, Dusche) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| alle 2 Tage | Reinigung des Toilettenraumes (Fliesen, Wände, Boden) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| wöchentlich | Reinigung der Abflüsse |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| wöchentlich | Fegen Engangsbereich (vor Brennerei) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Zugelassene  Reinigungsmittel: | Kärcher Bodengrundreiniger RM 69 ASF, Etolit Universalseife, Spülmittel, WC-Reiniger, Scheuermittel und Glasreiniger | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  | Unterschrift  Reinigungskraft: | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | QMB geprüft am, durch: | | | | | |  |  |  |  |  |  |  |  |  |  |